

**Carlisle County Project Development Board  
Inaugural Meeting  
100 Masonic Drive  
Bardwell, KY 42023**

**June 26, 2008**

**There was a call to order with opening remarks by Vance Mitchell, representing Garlan Vanhook A.I.A., AOC Executive Officer for Court Facilities and turned the meeting over to Judge Executive Greg Terry.**

**Judge Executive Greg Terry stated “ By the authority vested in me as Carlisle County Judge Executive and in accordance with directives of the Kentucky Court of Justice, Chief Justice Joseph Lambert; and as further established by a MEMORANDUM OF UNDERSTANDING (MOU) with the Director of the A. O.C., and the Carlisle county Fiscal Court, I hereby establish the Carlisle County Project Development Board (PDB) as the governing body for the Carlisle county Judicial Center Project; and further I hereby declare this inaugural meeting of the Project Development Board (PDB) to be in order with members present as follows;**

**Greg Terry, CJE  
Burley Mathis, Magistrate  
Tim Langford, Senior Circuit judge  
Keith Myers, Senior District Judge  
Melanie Kelley, State Bar Association  
Chuck Robertson, AOC  
Bill Fraser, Citizen at Large**

**Vance Mitchell, representing the AOC Executive Officer for Court Facilities  
Member absent:**

**Kevin Hoskins, Circuit Court Clerk**

**and; in accordance with the Kentucky Court of Justice Rules of Administrative Procedure Part X., I open the floor to the first order of business.**

**A motion was made by Tim Langford with second made by Burley Mathis to seat/confirm County Judge Executive Greg Terry as PDB Chair. The motion passed by unanimous vote.**

**A motion was made by Bill Fraser with second made by Chuck Robertson to nominate and elect Burley Mathis as Co-Chair. The motion passed by unanimous vote.**

**A motion was made by Tim Langford with second made by Bill Fraser to hire Theresa Owens for maintaining records and minutes, executing general office duty**

**and correspondence, etc to be paid at a rate of \$50.00 per meeting not to exceed 1 hour and \$10.00 per additional hour. The motion passed by unanimous vote.**

**June 26, 2008**

**Page 2**

**A motion was made by Bill Fraser with second made by Keith Myers to advertise in the Carlisle Weekly July 2<sup>nd</sup> & 9<sup>th</sup>, and the Paducah Sun July 6<sup>th</sup> & 13<sup>th</sup> for Architectural Services. The motion passed by unanimous vote.**

**A motion was made by Burley Mathis with second made by Bill Fraser to advertise in the Carlisle Weekly July 2<sup>nd</sup> & 9<sup>th</sup>, and the Paducah Sun July 6<sup>th</sup> & 13<sup>th</sup> for Financial Advisory Services. The motion passed by unanimous vote.**

**A motion was made by Chuck Robertson with second made by Bill Fraser to advertise for Construction Management Services in the Carlisle Weekly July 2<sup>nd</sup> & 9<sup>th</sup>, and the Paducah Sun July 6<sup>th</sup> & 13<sup>th</sup>. The motion passed by unanimous vote.**

**July 17<sup>th</sup> at 4:00 p.m. the PDB will review all submitted proposals, questionnaires and letters of interest to select the short list for interviews to be conducted. Interviews will be held July 22<sup>nd</sup>, 23<sup>rd</sup> and if needed also the 24<sup>th</sup>. Interviews will begin at 4:00 p.m...**

**A motion was made by Bill Fraser with second made by Tim Langford to have a public hearing on site selection at 6:00 p.m. August 7, 2008 , to be held in the courtroom of the Masonic Lodge building located on US highway 51 in Bardwell. The motion passed by unanimous vote.**

**The next meeting will be July 17, 2008 at 4:00 p.m...**

**A motion was made by Chuck Robertson with second made by Bill Fraser to adjourn. All members present voting aye, motion carried.**

**Meeting ended at 5:30 p.m.**

**Respectfully submitted this 30<sup>th</sup> day of June, 2008.**

**/s/ THERESA OWENS**

**Theresa Owens, Secretary  
Carlisle County Project Development Board**

